1. Completed in-service and additional training to maintain professional growth.
2. Prepared students for [Type] standardized testing, resulting in scores ranking [Number]% in [Location].
3. Prepared comprehensive English curriculum for [Number] students.
4. Administered [Type] tests to determine comprehension rates among students.
5. Helped students develop important learning skills and good study habits useful in trade school or college education.
6. Consulted with teachers in [Language] and [Language] disciplines to identify and adopt successful instructional strategies.
7. Planned coursework to introduce students to [Number] pieces of important [Type] literature.
8. Established appropriate deadlines and provided complete instructions for reading assignment and homework.
9. Kept classroom organized, clean, and safe for all students and visitors.
10. Served as languages department member and attended [Timeframe] meetings to develop and update course curricula.
11. Tracked student progress using exams and weekly graded assignments, keeping detailed notes and working with students to identify and rectify issues.
12. Wrote [Area of expertise] reading list for students, catering choices to modern student interests and class types.
13. Provided personal guidance for students struggling both in and out of classrooms, maintaining professionalism while helping students feel safe.
14. Prepared and implemented lesson plans covering required course topics.
15. Cultivated relationships with parents for complete support network.
16. Led interesting and diverse group activities to engage students in course material.
17. Organized [Type] field trips for over [Number] students to increase interest in [Area of study].
18. Instructed classes of up to [Number] students on principles and strategies of [Area of study].
19. Coordinated theme days for classes to encourage interest in reading, resulting in significant increase in reading scores.
20. Administered assessments and standardized tests to evaluate student progress.